

AO Community Grants - Rd 5 Application Form

Form Preview

Eligibility

* indicates a required field

Before you begin this application form, please read the AO Community Grants Application Guidelines [available here](#).

The following section MUST be completed by the Applicant:

Please select the type of applicant body you are: *

- Member Association Affiliated Club (Tennis VIC, Tennis West, Tennis TAS, Tennis QLD, Tennis NSW, Tennis NT, Tennis ACT, Tennis SA)
- Tennis Australia Coach Member
- Not for Profit Organisation

Member Association Affiliated Club

Which Member Association are you affiliated with? *

Who will be the TA Coach member delivering the program? *

Have you participated in the Court Rebate Scheme, or received a grant from Tennis Australia or any of its Member Associations in the past 12 months? *

- Yes
- No

If yes, please provide further details:

Must be no more than 100 words

Tennis Australia Coach Member

Please enter your My Tennis ID number: *

Please list the Tennis Clubs/Centres or Schools where you will be conducting the program: *

Have you received a grant from Tennis Australia or any of its Member Associations in the past 12 months? *

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Yes

No

If yes, please provide further details:

Must be no more than 100 words.

Not-for-Profit Organisation

Are you an incorporated legal entity? *

Yes

No

Does your organisation operate in Australia? *

Yes

No

Do you have appropriate insurance for this project? *

Yes

No

Are you able to demonstrate financial viability? *

Yes

No

You will need to supply your most recent financial statement

Please upload your most recent financial statement: *

Attach a file:

Please upload a copy of your constitution: *

Attach a file:

Please provide an overview of the relationship you have with either a Member Association, Affiliated Tennis Club or TA Coach Member: *

Must be no more than 200 words.

Include any current or past programs undertaken. Please provide the name of the TA Coach Member responsible for program delivery.

Organisation or Business information

* indicates a required field

Organisation or Business Name

Organisation Name

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Key contact *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Position Title *

Primary phone contact *

Must be an Australian phone number

Mobile

Must be an Australian phone number

Email *

Must be an email address

Physical Address *

Address

<input type="text"/>
<input type="text"/>

Suburb State Postcode

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Must be an Australian post code

Postal Address (if different from above)

Address

<input type="text"/>
<input type="text"/>

Suburb State Postcode

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Must be an Australian post code

Applicant Website

Must be a URL

Organisation or Business status

Is your Organisation or Business Incorporated? *

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- Yes
- No

IA or ACN Number

Incorporated Association or Australian Corporation Number.

Does your Organisation or Business have an ABN? *

- Yes
- No

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

Tax Supplier Form

If you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 46.5% of any approved grant may be withheld. Download the form from: [ATO Supplier Form link](#)

Please upload completed Statement of Supplier Form:

Attach a file:

Max 25mb

Project Details

* indicates a required field

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Project Title *

Brief project description *

Word count:
(Minimum 50 words - Maximum 150 words)

Project Start Date *

Must be a date and no earlier than 1/7/2020.

Project End Date *

Must be a date and no later than 31/5/2021.

Classification Information

This information is being collected for statistical purposes and to better understand our funding program over time.

Please indicate which community group your project will benefit: *

- Indigenous Australians
- Culturally and Linguistically Diverse (CALD) communities
- LGBTI people and communities
- Persons with disabilities

If more than one option is applicable, please choose the predominant target group and highlight the other groups in your project overview

What is the primary postcode for the project? *

Please provide an Australian postcode

What is the predominant gender of the targeted group? *

- Male
- Female
- Non-gender specific

Project Overview

How does the project align with the AO Community Grants program objectives? *

Word count:
Please refer to the objectives outlined in the Application Guidelines. (Minimum 50 words - Maximum 200 words)

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Project Need/Benefit - How did you identify the need for the project and how will it benefit your local community? *

Word count:

Must be between 50 and 200 words.

What are the planned activities? *

Word count:

Briefly list the specific activities that will take place. Must be no more than 200 words.

How many people will directly benefit from your project? *

Must be a number - please be realistic with this number as it will be compared to your acquittal.

Project Impact - How will you measure the impact of the project? *

Word count:

Must be between 50 and 200 words.

This may be participant numbers, location numbers, surveys, observations, participant stories etc.

How will you ensure sustainability of the program beyond the funding period? *

Word count:

Must be no more than 100 words.

Please provide any evidence of local community partnerships for the project *

Must be no more than 100 words

Letters of support (optional)

Attach a file:

Letters of support may be provided to demonstrate partnership e.g. youth group, council, school etc.

If your organisation is offered a grant less than the amount you have requested, would you be able to proceed with your project? *

Yes No

Comment on the implications

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Must be no more than 100 words

Budget

* indicates a required field

Amount requested from Tennis Australia *

Must be a whole dollar amount and between \$1,000 and \$3,000

Existing Project Funding *

Must be a whole dollar amount (no cents).

Budget (GST Exclusive)

Outline your project budget including details of other funding that has been confirmed and applied for. Clear expenditure descriptions must be given (e.g. coaching fees 5 x 1hr group sessions, court hire, catering, transport, facility costs etc) and please provide as much detail as possible.

The budget **MUST** balance (**TOTAL INCOME = TOTAL EXPENDITURE**).

Please don't add commas to figures, eg. write \$1000 not as \$1,000. All figures are GST exclusive.

Please refer to our [FAQs here](#) if you are having trouble completing your budget.

Income description	Confirmed Funding?	Income \$	Expenditure description	Expenditure \$
		\$		\$
e.g. TA Grant, Sponsorship, fundraising etc.		Must be a whole dollar amount	Please be as descriptive as possible	Must be a whole dollar amount

Please upload any quotes you may have gathered that supports your budget.

Quotes

Attach a file:

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Terms and Conditions

* indicates a required field

AO Community Grants - Terms and Conditions

AO Community Grants are funded and administered by Tennis Australia Limited ACN 006 281 125 ('Tennis Australia'). The AO Community Grants program is designed to demonstrate how tennis can have a positive impact in communities across Australia. The following terms and conditions apply to the AO Community Grants program:

1. Applications are open to those organisations and individuals as set out in the "Eligible Applicants" section of the Community Grants Program Guidelines ('Application Guidelines') available at <https://www.tennis.com.au/play/inclusion-and-diversity/community-grants>.
2. If an Application does not comply with these terms and conditions or the Application Guidelines, it will be ruled invalid and withdrawn from consideration.
3. To apply for a grant, applicants must accurately and truthfully complete the AO Community Grants Application Form available online at <https://tennis.smartygrants.com.au/>.
4. To be considered for the AO Community Grants program, completed Applications must be submitted by the deadline set out in the Application Guidelines.
5. These terms and conditions are to be read in conjunction with the completed Application Form, the Application Guidelines and the eligibility criteria detailed in the Application Guidelines (collectively, 'the Application Documentation').
6. The Application Documentation forms the terms of agreement for the distribution of the grant.
7. As the number of responses may be substantial, not every application that meets the selection criteria will necessarily receive a grant. Tennis Australia will consult with the Member Associations (MAs) to assess grant applications. The ultimate decision as to who grants will be awarded to, and the amount of the grant is at the ultimate discretion of Tennis Australia, and guided by the principles set out in the Application Guidelines.
8. By submitting a completed Application Form, applicants and successful grant recipients consent to Tennis Australia and the MAs disclosing the information provided in the Application Form for the purposes of conducting the AO Community Grants program, reviewing, processing and awarding the grants and any other matter connected to or incidental to the program.
9. Applicants and recipients may be contacted by Tennis Australia or one of the MAs, and/or their representatives, directly for the purpose of validation of information contained in the completed Application Form and due diligence. All completed Application Forms become the property of Tennis Australia.
10. Tennis Australia reserves the right, at any time, to verify the validity of information contained in the Application Forms and to disqualify any applicant that submits an Application Form that is not accurate, truthful or that does not otherwise comply with these terms and conditions.
11. Grant recipients must submit tax invoices to Tennis Australia in accordance with the requirements set out in the Application Guidelines. Tennis Australia will not make any

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grant payment to a grant recipient until it has received a valid tax invoice from the grant recipient.

12. If the grant recipient fails to comply with the timelines and due dates set out in the Application Guidelines, TA may, in its absolute discretion, revoke its decision to award the grant to the grant recipient and the grant recipient will forfeit the grant.

13. Applicants should check the nature of any supply made by Tennis Australia with their taxation adviser. Notwithstanding, any grant from the AO Community Grants program is a 'gift' and gifts under income tax legislation do not attract GST. A receipt may be requested by Tennis Australia to confirm arrival of the gift.

14. If, at any time, the purpose of the grant funded project no longer exists or the project is no longer able to be achieved in the manner described in the completed Application Form, the grant recipient must advise Tennis Australia to discuss alternate options.

15. Tennis Australia may vary the amount of the grant at any time and at their sole discretion.

16. Tennis Australia may request the grant recipient to provide public acknowledgement of the grant funding.

17. All Grant Material, use of any Tennis Australia logo (if applicable) and/or any reference to Tennis Cares or #tenniscares by the grant recipient is subject to approval by Tennis Australia prior to use.

18. The grant recipient acknowledges the importance of maintaining the good name and reputation of the AO Community Grants program, Tennis Australia and the MAs.

19. The grant recipient may be requested to provide general assistance with promotional or marketing campaigns being run by Tennis Australia, or any other corporate government partner in relation to the AO Community Grants program. For example, Tennis Australia may request the grant recipient to provide photos, quotes and other materials for marketing or promotional campaigns (Marketing Materials), which will become the property of Tennis Australia for use in marketing, promotional, advertising and other related purposes without any payment being made to the grant recipient. The grant recipient and Tennis Australia will work together to obtain all necessary consents from third parties to enable Tennis Australia to use the Marketing Materials.

20. The grant recipient, and any members of the grant recipient's club, consent to Tennis Australia, its MAs and its government and commercial partners taking images of the project funded by the AO Community Grants program, and that any such photographs or video footage may be used by the above organisations for use in promotional, advertising or marketing materials, without any further notice or payment to the grant recipient or the members of the grant recipient's club.

21. Tennis Australia is not liable for any loss, damage or personal injury suffered or sustained in connection with, or as a result of, the AO Community Grants program, use of a grant, or participation in the program.

22. The grant recipient agrees to indemnify, and keep indemnified, Tennis Australia its officers, employees and agents against any loss, liability, injury or death incurred by Tennis Australia including any loss or damage to their property, or loss or expense incurred by them in dealing with any claim against them) howsoever arising from or in connection with any acts, omissions and/or negligence of the grant recipient, its employees or its agents in relation to the AO Community Grants program.

23. The grant recipient must keep and maintain adequate insurance (including public liability insurance) for the activities carried out in relation to this program, or projects the

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subject of this program, against any claims for loss or damage to property and/or injury or death to persons.

24. An authorised Tennis Australia or MA representative may, where appropriate, visit the program project site before, during and after the funding period, at times agreed by both parties.

25. The AO Community Grants program can be suspended or terminated at any time by Tennis Australia without notice.

These terms and conditions may be amended or withdrawn at the discretion of Tennis Australia. In such instances, revised conditions will be published at <https://www.tennis.com.au/play/inclusion-and-diversity/community-grants>. Applicants should visit the website from time to time to review the current and effective terms and conditions.

I have read and agree to the above: *

Yes

Name *

First Name

Last Name

Position *

Date *

Must be a date

Feedback, Review and Submit

* indicates a required field

Privacy Notice

You consent to the collection, storage, use and disclosure of your personal information in accordance with the tennis [privacy statement](#) and the tennis [privacy policy](#), which contains information about how you may access and seek correction of your personal information, how you can complain about a breach of your privacy, and how the complaint will be dealt with.

I wish to receive further offers from Tennis Australia and other Australian Tennis Organisations regarding other products and services. *

Yes

No

I wish to receive other offers from third parties who have a relationship with Tennis Australia or other Australian Tennis Organisations about their products and services. *

Yes

No

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Feedback

Before you **REVIEW** and **SUBMIT**, please take a few moments to provide us with some feedback.

How easy was it to fill out the form? *

- Very easy
- Easy
- Neither
- Difficult
- Very difficult

How many minutes did it take you to complete this application? *

Please estimate in minutes e.g. 1 hour = 60 minutes

Please provide us with any improvements and/or additions to the application process/form that you think we need to consider:

No more than 100 words.