

Community Events Application Form

Form Preview

Rally as One Community Events

About the Program

Rally as One - Community Events Program ('The Program') offers grants to eligible Tennis Australia State Member Associations and Tennis Clubs to deliver community events in communities that were affected by the 2019-20 bushfires. Events should promote community connection, social cohesion and inspire hope for the future.

PROGRAM OBJECTIVES

The Program aims to provide an opportunity for disadvantaged children and young people to feel supported, valued and connected with their community through participation in a local event that promotes community connection and social cohesion.

Successful applications will demonstrate how the event contributes to the below objectives:

1. **Develop sense of belonging and community** through experience with tennis
2. Ensure participants **feel safe, welcome and included**
3. **Provide low cost opportunity** for social connection and community engagement

APPLICATION CRITERIA

Community events should primarily target 5-24 year olds, offering the opportunity to enjoy social connection with family and other community members. Events should be held in a shared community space and open for all community members to participate. Best efforts should be made to provide activities, entertainment and/or food free or at cost to maximise community participation.

Types of events eligible for funding may include:

- Festival or fair
- Come and try day
- Club open day
- Other social gathering

Funding is available for the following items:

- Marketing and promotion
- Catering
- Entertainment (eg. Local musicians or face painters etc)
- Equipment for activities (eg. Sports or craft equipment)
- Venue and equipment hire (eg. AV equipment, shade)
- Payment of volunteers to support event planning and delivery

The Tennis Australia Club Open Day resource may be useful for event planning and delivery.

ELIGIBLE APPLICANTS

Applications are invited from the following groups for projects to be delivered in bushfire affected communities:

- Tennis Australia State Member Association
- Incorporated Community Tennis Club

Community Events Application Form

Form Preview

- Local Government Authority

FUNDING DETAILS

Maximum of \$5,000 (inc GST) per project.

Member Associations may apply to host events in more than one community. Separate applications are required for each event/community.

Terms and Conditions

Australian Tennis Foundation Rally as One Community Events Grant ('Grants Program') are funded and administered by the Australian Tennis Foundation Limited ACN 138 906 797 ('ATF'). The Grants Program is designed to promote community connection, social cohesion and inspire hope for the future. The following terms and conditions apply to the Grants Program: Applications 1. Applications are open to those organisations as set out in the Grants Program Guidelines ('Application Guidelines') 2. If an Application does not comply with these terms and conditions or the Application Guidelines, it will be ruled invalid and withdrawn from consideration. 3. To apply for a grant, applicants must accurately and truthfully complete the Community Grants Application Form within the 'Application Guidelines'. 4. To be considered for the Grants Program, completed Applications must be submitted by the deadline set out in the Application Guidelines. 5. By submitting an Application, the applicant warrants that all information given, and each statement made, to the ATF or to Tennis Australia Limited ('Tennis Australia') by the applicant or its agents is true, correct and not misleading in any way. 6. These terms and conditions are to be read in conjunction with the completed Application Form, the Application Guidelines and the eligibility criteria detailed in the Application Guidelines (collectively, 'the Application Documentation'). 7. The Application Documentation forms the terms of agreement for the distribution of the grant. The Application Documentation is governed by the laws applying in the State of Victoria. 8. As the number of responses may be substantial, not every application that meets the selection criteria will necessarily receive a grant. The ultimate decision as to who grants will be awarded to, and the amount of the grant is at the ultimate discretion of the ATF and guided by the principles set out in the Application Guidelines. Successful Grant Recipients 9. A successful grant recipient ('Recipient') must only use any funds distributed by the ATF that form part of the grant for purpose of completing the project detailed in the Application Documentation, and as permitted by the Application Documentation ('Approved Purpose'). The Recipient must undertake the Approved Purpose in a timely, diligent, reasonable and economical manner, and exercising reasonable skill and care. If the Application documentation contains a plan for carrying out the Approved Purpose, the Recipient must carry out the Approved Purpose in accordance with that plan. 10. By submitting a completed Application Form, applicants and successful Recipients consent to the ATF disclosing the information provided in the Application Form for the purposes of conducting the Community Grants Program, reviewing, processing and awarding the grants and any other matter connected to or incidental to the Program. 11. Applicants and Recipients may be contacted by the ATF or Tennis Australia, and/or their representatives, directly for the purpose of validation of information contained in the completed Application Form and due diligence. All completed Application Forms become the property of the ATF. 12. The ATF reserves the right, at any time, to verify the validity of information contained in the Application Forms and to disqualify any applicant that submits an Application Form that is not accurate, truthful or that does not otherwise comply with these terms and conditions. 13. Recipients must submit tax invoices to the ATF in accordance with the requirements set out in the Application Guidelines. The ATF will not make any grant payment to a Recipient until it has received a valid tax invoice from

Community Events Application Form

Form Preview

the Recipient. Page 5 of 9 14. Recipients must provide to the ATF the reports and other documents specified in the Application Documentation. 15. The ATF may from time to time review, monitor or audit any matter or thing related to the Grant Program, the performance by the Recipient of its obligations under the Application Documentation, the carrying out of the Approved Purpose or the receipt, use or expenditure of the grant. The Recipient must in connection with any such review, monitoring or audit by the ATF comply with any reasonable directions of the ATF. 16. If the Recipient fails to comply with the timelines and due dates set out in the Application Guidelines, the ATF may, in its absolute discretion, revoke its decision to award the grant to the Recipient and the Recipient will forfeit the grant. 17. Applicants should check the nature of any supply made by the ATF with their taxation adviser. Notwithstanding, any grant from the Grants Program is a 'gift' and gifts under income tax legislation do not attract GST. A receipt may be requested by the ATF to confirm arrival of the gift. 18. If, at any time, the purpose of the grant-funded project no longer exists or the project is no longer able to be achieved in the manner described in the completed Application Form, the Recipient must advise the ATF to discuss alternate options. 19. The ATF may, at its sole discretion, vary the amount of the grant at any time. 20. The ATF may, at its sole discretion require the Recipient to repay any unexpended funds forming part of the grant. The Recipient must repay to the ATF on demand in writing: a. Any part of the grant that is not required by the Recipient to carry out the Approved Purpose; and b. Any part of the grant that is used by the Recipient for a purpose that is not the Approved Purpose. 21. The ATF may request the Recipient to provide public acknowledgement of the grant funding. 22. All Grant Material, use of the ATF logo or Tennis Australia logo (if applicable) and/or any reference to any other Grant Program intellectual property by the Recipient is subject to approval by the ATF prior to use. 23. The Recipient acknowledges the importance of maintaining the good name and reputation of the Grants Program, Tennis Australia and the ATF. 24. The Recipient may be requested to provide general assistance with promotional or marketing campaigns being run by the ATF, or any other corporate government partner in relation to the Grants Program. For example, the ATF may request the Recipient to provide photos, quotes and other materials for marketing or promotional campaigns ('Marketing Materials'), which will become the property of the ATF for use in marketing, promotional, advertising and other related purposes without any payment being made to the Recipient. The Recipient and the ATF will work together to obtain all necessary consents from third parties to enable the ATF to use the Marketing Materials. 25. The Recipient, and any members of the Recipient's club, consent to Tennis Australia, the ATF and their government and commercial partners taking images of the project funded by the Grants Program, and that any such photographs or video footage may be used by the above organisations for use in promotional, advertising or marketing materials, without any further notice or payment to the Recipient or the members of the Recipient's club. 26. The ATF is not liable for any loss, damage or personal injury suffered or sustained in connection with, or as a result of, the Grants Program, use of a grant, or participation in the Program. 27. The Recipient agrees to indemnify, and keep indemnified, Tennis Australia, the ATF and their officers, employees and agents against any loss, liability, injury or death incurred by Tennis Australia or the ATF including any loss or damage to their property, or loss or expense incurred by them in dealing with any claim against them) howsoever arising from or in connection with any acts, omissions and/or negligence of the Recipient, its employees or its agents in relation to the Grants Program. Page 6 of 9 28. The Recipient must keep and maintain adequate insurance (including public liability insurance) for the activities carried out in relation to this Program, or projects the subject of this Program, against any claims for loss or damage to property and/or injury or death to persons. 29. An authorised Tennis Australia or ATF representative may, where appropriate, visit the Program project site before, during and after the funding period, at times agreed by both parties. 30. The Grants Program can be suspended or terminated at any time by the ATF without notice. These terms and conditions may be amended or withdrawn at the discretion of the ATF. In such instances, revised conditions will be circulated to the respective Recipients.

Community Events Application Form

Form Preview

Organisation Details

* indicates a required field

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012.

Organisation Information

Name *

Organisation Name

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Street Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

Postal Address *

Address

Community Events Application Form

Form Preview

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Contact Information

Responsible Person (Eg. President) *

Title	First Name	Last Name

Position *

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Phone Number *

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Must be an Australian phone number.

Email *

--

Must be an email address.

Primary Contact (if different to responsible person)

Title	First Name	Last Name

Position

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Phone Number

--

Must be an Australian phone number.

Email

--

Must be an email address.

Event Information

Event Title

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Proposed event venue/location

Community Events Application Form

Form Preview

Eg. Name of school, public park, tennis club

In which LGA will your event be held?

This information is used to confirm the eligibility for bushfire funding.

Event Date

Must be a date.

Estimated Attendance

Describe the Event

Provide as much detail as possible to clearly outline your planned activity, including any community business or partners you aim to involve eg. face painters, local food outlets or food trucks, Rural Fire Brigade etc.

Outline the marketing activity planned to promote the event.

How will you attract a broad cross section of the community to be involved? Eg. Local Newsletter, Facebook event page, school newsletter etc

Coach information

All coaches delivering activities as part of the event are required to be current TA Coach Members, thus covering insurance and child protection requirements. Please provide the following information for all coaches involved with your event.

Coach Name	TA Coach Member Number	Coach Contact Number	Coach Home Club/Venue
			If different from the applicant body

Funding Request

Community Events Application Form

Form Preview

Budget

Eligible budget items:

- venue and equipment hire
- catering (eg. food trucks, local outlets)
- entertainment (eg. face painting, live music)
- equipactivities (eg. arts and crafts, tennis coaches)
- marketing and promotion
- payment to volunteers for project management and delivery

Item	\$
	\$
	\$
	\$
	\$
	\$

Total Funds Requested

Total amount requested

\$

This number/amount is calculated.

Declaration

* indicates a required field

Please read and complete the following declaration.

I declare that:

- The information contained in this form is true and correct
- I have read, understood and agree to abide by the Application Guidelines
- I have the authority to submit this application on behalf of the applicant. The applicant is aware that they will enter into a funding agreement with the ATF, should this application be successful
- I have read, understood and agree to the Grant Terms and Conditions, should this application be successful
- I will retain receipts/evidence which document the appropriate expenditure of funding, should this application be successful
- I agree not to misuse any information that is made available to me which was obtained for the purpose of completing this application
- I understand that incomplete applications may not be considered
- If and where any personal details of a third party are included, the third party has been made aware of, and given their permission for those details to appear in this application
- I have no conflicts of interest that may occur related to or from submitting this application.

Community Events Application Form

Form Preview

I agree *

☐ Yes

☐ No

Name of authorised person *

Title

First Name

Last Name

Position *

Email *

Must be an email address.

Phone Number *

Must be an Australian phone number.

Date *

Must be a date.