

# Kids Tennis Application Form

## Form Preview

### Kids Tennis

#### About the Program

*Kids Tennis Program ("The Program")* offers targeted primary schools and tennis clubs the opportunity to engage qualified tennis coaches to deliver extra-curricular tennis activities modelled on Tennis Australia's highly successful Hot Shots program. The program will teach participants valuable resilience skills to support the development of good mental health.

#### Project Requirements

Applicants will have the ability to tailor programs to meet individual needs. Funding will be provided for projects that deliver the following elements:

- Extra-curricular Hot Shots program (delivered after or before school) across 2024.
- Coaches must be a current Tennis Australia Coach Member and Hot Shots provider. (Member Association staff can assist schools connect with qualified coaches as required.) If there are no coaches meeting this criterion servicing the community, an alternative delivery solution will be found in consultation with ATF and/or Member Association staff.
- Certificates and/or prizes awarded for displays of resilient behaviors (e.g. Local café / school canteen voucher). Certificates will be provided by the ATF and schools can identify best voucher option for their community.
- A community/family celebration event e.g. BBQ to be held either at the school or local tennis club. Responsibility for organization of events should be negotiated with the Coach based on individual circumstances.
- Provision of catering for children before or after school (optional).

#### Funding Details

A maximum of \$3500 per school is available (\$3000 coaching, \$500 celebration activities)

Funds may be used for the following:

- Coaching fees (including travel)
- Catering (eg. healthy snacks for before or after school sessions)
- Reward vouchers
- Costs associated with celebration events

#### Terms and Conditions

Australian Tennis Foundation Kids Tennis Program grants ('Grants Program') are funded and administered by the Australian Tennis Foundation Limited ACN 138 906 797 ('ATF'). The Grants Program is designed to develop resilience and inspire hope for the future. The following terms and conditions apply to the Grants Program:

#### **Applications**

# Kids Tennis Application Form

## Form Preview

- 1.Applications are open to those organisations and individuals as set out in the Kids Tennis Program, Grant Guidelines ('Application Guidelines').
- 2.If an Application does not comply with these terms and conditions or the Application Guidelines, it will be ruled invalid and withdrawn from consideration.
- 3.To apply for a grant, applicants must accurately and truthfully complete the Grants Application Form within the 'Application Guidelines'.
- 4.To be considered for the Grants Program, completed Applications must be submitted as set out in the Application Guidelines.
- 5.By submitting an Application, the applicant warrants that all information given, and each statement made, to the ATF or to Tennis Australia Limited ('Tennis Australia') by the applicant or its agents is true, correct and not misleading in any way.
- 6.These terms and conditions are to be read in conjunction with the completed Application Form, the Application Guidelines and the eligibility criteria detailed in the Application Guidelines (collectively, 'the Application Documentation').
- 7.The Application Documentation forms the terms of agreement for the distribution of the grant. The Application Documentation is governed by the laws applying in the State of Victoria.
- 8.As the number of responses may be substantial, not every application that meets the selection criteria will necessarily receive a grant. The ultimate decision as to who grants will be awarded to, and the amount of the grant is at the ultimate discretion of the ATF and guided by the principles set out in the Application Guidelines.

### **Successful Grant Recipients**

- 1.A successful grant recipient ('Recipient') must only use any funds distributed by the ATF that form part of the grant for purpose of completing the project detailed in the Application Documentation, and as permitted by the Application Documentation ('Approved Purpose'). The Recipient must undertake the Approved Purpose in a timely, diligent, reasonable and economical manner, and exercising reasonable skill and care. If the Application documentation contains a plan for carrying out the Approved Purpose, the Recipient must carry out the Approved Purpose in accordance with that plan.
- 2.By submitting a completed Application Form, applicants and successful Recipients consent to the ATF disclosing the information provided in the Application Form for the purposes of conducting the Community Grants Program, reviewing, processing and awarding the grants and any other matter connected to or incidental to the Program.
- 3.Applicants and Recipients may be contacted by the ATF or Tennis Australia, and/or their representatives, directly for the purpose of validation of information contained in the completed Application Form and due diligence. All completed Application Forms become the property of the ATF.
- 4.The ATF reserves the right, at any time, to verify the validity of information contained in the Application Forms and to disqualify any applicant that submits an Application Form that is not accurate, truthful or that does not otherwise comply with these terms and conditions.
- 5.Recipients must submit tax invoices to the ATF in accordance with the requirements set out in the Application Guidelines. the ATF will not make any grant payment to a Recipient until it has received a valid tax invoice from the Recipient.
- 6.Recipients must provide to the ATF the reports and other documents specified in the Application Documentation.
- 7.The ATF may from time to time review, monitor or audit any matter or thing related to the Grant Program, the performance by the Recipient of its obligations under the Application Documentation, the carrying out of the Approved Purpose or the receipt, use or expenditure of the grant. The Recipient must in connection with any such review, monitoring or audit by the ATF comply with any reasonable directions of the ATF.

# Kids Tennis Application Form

## Form Preview

- 8.If the Recipient fails to comply with the directives set out in the Application Guidelines, the ATF may, in its absolute discretion, revoke its decision to award the grant to the Recipient and the Recipient will forfeit the grant.
- 9.Applicants should check the nature of any supply made by the ATF with their taxation adviser. Notwithstanding, any grant from the Grants Program is a 'gift' and gifts under income tax legislation do not attract GST. A receipt may be requested by the ATF to confirm arrival of the gift.
- 10.If, at any time, the purpose of the grant funded project no longer exists or the project is no longer able to be achieved in the manner described in the completed Application Form, the Recipient must advise the ATF to discuss alternate options.
- 11.The ATF may, at its sole discretion, vary the amount of the grant at any time.
- 12.The ATF may, at its sole discretion require the Recipient to repay any unexpended funds forming part of the grant. The Recipient must repay to the ATF on demand in writing:
  - 1.Any part of the grant that is not required by the Recipient to carry out the Approved Purpose; and
  - 2.Any part of the grant that is used by the Recipient for a purpose that is not the Approved Purpose.
- 13.The ATF may request the Recipient to provide public acknowledgement of the grant funding.
- 14.All Grant Material, use of the ATF logo or Tennis Australia logo (if applicable) and/or any reference to any other Grant Program intellectual property by the Recipient is subject to approval by the ATF prior to use.
- 15.The Recipient acknowledges the importance of maintaining the good name and reputation of the Grants Program, Tennis Australia, and the ATF.
- 16.The Recipient may be requested to provide general assistance with promotional or marketing campaigns being run by the ATF, or any other corporate government partner in relation to the Grants Program. For example, the ATF may request the Recipient to provide photos, quotes and other materials for marketing or promotional campaigns ('Marketing Materials'), which will become the property of the ATF for use in marketing, promotional, advertising and other related purposes without any payment being made to the Recipient. The Recipient and the ATF will work together to obtain all necessary consents from third parties to enable the ATF to use the Marketing Materials.
- 17.The Recipient, and any members of the Recipient's club, consent to Tennis Australia, the ATF and their government and commercial partners taking images of the project funded by the Grants Program, and that any such photographs or video footage may be used by the above organisations for use in promotional, advertising or marketing materials, without any further notice or payment to the Recipient or the members of the Recipient's club.
- 18.The ATF is not liable for any loss, damage or personal injury suffered or sustained in connection with, or as a result of, the Grants Program, use of a grant, or participation in the Program.
- 19.The Recipient agrees to indemnify, and keep indemnified, Tennis Australia, the ATF and their officers, employees and agents against any loss, liability, injury or death incurred by Tennis Australia or the ATF including any loss or damage to their property, or loss or expense incurred by them in dealing with any claim against them) howsoever arising from or in connection with any acts, omissions and/or negligence of the Recipient, its employees or its agents in relation to the Grants Program.
- 20.The Recipient must keep and maintain adequate insurance (including public liability insurance) for the activities carried out in relation to this Program, or projects the subject of this Program, against any claims for loss or damage to property and/or injury or death to persons.

# Kids Tennis Application Form

## Form Preview

21 An authorised Tennis Australia or ATF representative may, where appropriate, visit the Program project site before, during and after the funding period, at times agreed by both parties.

22 The Grants Program can be suspended or terminated at any time by the ATF without notice.

These terms and conditions may be amended or withdrawn at the discretion of the ATF. In such instances, revised conditions will be circulated to each Recipient.

## Organisation Details

\* indicates a required field

### Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012.

### School/Club Information

**Name \***

Organisation Name

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

**Street Address \***

# Kids Tennis Application Form

## Form Preview

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

**Postal Address \***

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**Total number of students**

Must be a number.

**Is your school/club located in a Local Government Area (LGA) affected by the 2019-20 bushfires? \***

☐ Yes

☐ No

Contact Information

**Responsible Person (Principal or equivalent) \***

Title

First Name

Last Name

**Position \***

**Phone Number \***

Must be an Australian phone number.

**Email \***

Must be an email address.

**Primary Contact (if different to responsible person)**

Title

First Name

Last Name

**Position**

**Phone Number**

# Kids Tennis Application Form

## Form Preview

Must be an Australian phone number.

### Email

Must be an email address.

### Has the school previously received Kids Tennis Program funding from ATF?

☐ Yes ☐ No

This will not impact assessment of the current application.

## Program Information

\* indicates a required field

### Coach Information

#### Do you have a coach engaged to deliver the program? \*

- ☐ Yes  
☐ Not Yet

### Coach Name

### Coach Email

Must be an email address.

### TA Coach Member Number

### Coach phone number

Must be an Australian phone number.

### Coach home club/venue (if known)

### Program Information

#### In which Terms is the program planned for delivery? \*

- ☐ Term 1  
☐ Term 2  
☐ Term 3  
☐ Term 4

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## Form Preview

☐ To be confirmed with Coach

**When will coaching occur? \***

- ☐ Before School
- ☐ After School
- ☐ To be confirmed with coach

**Please provide any further information regarding the program arrangements that have been discussed with the coach.**

ATF acknowledges that final program details may not have been confirmed with the coach at the time of application. Please provide as much information as you have available. EG. currently negotiating travel and scheduling arrangements, aiming for weekly program, number of weeks to be confirmed based on hourly coaching rates.

## Equipment

Schools/clubs new to the Kids Tennis Program are eligible to receive a Primary Schools Hot Shots pack. If your school has previously received equipment under the Kids Tennis program, you may not be eligible for an additional pack in 2024.

**Does the school require an equipment pack to deliver the program? \***

- ☐ Yes
- ☐ No

Equipment will be sent to the Primary Contact Person identified in Section 2.

**If you have received equipment under a previous Kids Tennis Program grant, please indicate if you require any replacement items for your kit.**

- ☐ No thanks, our current pack is still suitable for our needs
- ☐ Yes please, some replacement items would be helpful

ATF will contact you to discuss your equipment needs if your application is successful

## Funding Request

### Budget

Eligible budget items:

- Coaching fees (including travel)
- Catering (eg. healthy snacks for before or after school sessions)
- Reward vouchers
- Costs associated with celebration events

Item	\$
	\$
	\$
	\$
	\$
	\$

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## Form Preview

### Total Funds Requested

#### Total amount requested

\$

This number/amount is calculated.

### Declaration

\* indicates a required field

Please read and complete the following declaration.

I declare that:

- The information contained in this form is true and correct
- I have read, understood and agree to abide by the Application Guidelines
- I have the authority to submit this application on behalf of the applicant. The applicant is aware that they will enter into a funding agreement with the ATF, should this application be successful
- I have read, understood and agree to the Grant Terms and Conditions, should this application be successful
- I will retain receipts/evidence which document the appropriate expenditure of funding, should this application be successful
- I agree not to misuse any information that is made available to me which was obtained for the purpose of completing this application
- I understand that incomplete applications may not be considered
- If and where any personal details of a third party are included, the third party has been made aware of, and given their permission for those details to appear in this application
- I have no conflicts of interest that may occur related to or from submitting this application.

**I agree \***

☐ Yes

☐ No

**Name of authorised person \***

Title

First Name

Last Name

**Position \***

**Email \***

Must be an email address.

**Phone Number \***

Must be an Australian phone number.



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Form Preview

**Date \***

Must be a date.